BCS Wales Hub Chair Role

Brief

The Chair is responsible for leading the BCS Wales Hub, a national committee, which reports to the BCS Community Board.

As Chair of the BCS Wales Hub you will work with BCS partners across Wales to shape IT professionalism for social, economic and public benefit.

The Chair will be responsible for ensuring the activities of the BCS Wales Hub committee support its purpose to:

- Lead the continued development of professionalism in Wales, promoting ethical and competent professional practice.

- Exchange knowledge between educators and organisations across public, private and the third sector.

- Share skills and development needs of learners and professionals, enabling BCS to build programmes of activity that meet the needs of the local population.

- Collaborate as a group of employers, educators and branch networks to support entrance to the profession, talent acquisition and workforce development.

- Advocate for BCS membership and the value of professionally registered technologists.

The Chair will lead the BCS Wales Hub committee in discharging its key responsibilities to:

- Produce an annual report on the digital skills landscape and develop action plans that support entrance to the profession, talent acquisition and workforce development in Wales.

- Report quarterly to Community board on activities of the Hub and progress against action plans.

- Provide a quarterly forum for the exchange of knowledge between educators and employers across all sectors.

- Advise BCS on the professional development needs of employees and learners in Wales.

- Work with the BCS Policy team to identify local political stakeholders and engage them on educator and employer needs, closing the digital skills gap, creating an inclusive profession and making IT good for society.

- Be responsible for ensuring that all Hub committee members receive appropriate training as prescribed by Trustee Board and Community Board from time-to-time.

Key Responsibilities and Actions

The key responsibilities and actions of the role will be:

- Ensuring activities of the BCS Wales Hub support its purpose

- Leading the BCS Wales Hub in discharging its key responsibilities

- Working with the BCS Wales Hub secretariat to prepare the meeting agenda and papers, as appropriate

- Ensuring items on the meeting agenda are adequately covered

- Reporting on the BCS Wales Hub activity to the Community Board

Our Expectations:

Commitment

We expect the role holder to Chair the BCS Wales Hub (in person or remotely) throughout the year, at a minimum of 4 times.

The holder will be responsible for completing tasks that fall within the abovementioned key responsibilities and will report the activities of the Hub to BCS Community Board on a quarterly basis in writing or by invited attendance (in person or remotely).

We anticipate the time commitment for this role to be between 6-12 days per year.

Personal Specification

We expect the Chair to:

- Be a Professional Member or Fellow of BCS.

- Be a senior professional with knowledge of externally facing IT policy affecting the profession and broader society.

- Have credibility and experience in Wales.

- Have experience in the application and use of information and technology.

- Be a strategic thinker.

- Be a skilled communicator who can debate topical issues and draw succinct conclusions to express the majority's views.

- Have board-level interpersonal skills, including the ability to contribute positively and to challenge constructively.

- Have board-level leadership skills.

- Have experience in public or professional policy development or public affairs.

- Have the willingness to commit the time required for preparation and committee and board participation.

Support

The Chair will be supported by:

- The Community Board

- The BCS Wales Hub secretariat and the wider Community team

Appointment and Membership

The following applies to the role's appointment and membership of the BCS Wales Hub.

The Chair will be appointed through an interview panel process, overseen and ratified by the Community Board.

The appointment to the BCS Wales Hub will be for a three-year term, and may be re-appointed for a second three-year terms.

Volunteering at BCS

BCS provides a wide range of volunteering opportunities, locally and nationally. Volunteering at BCS allows a unique chance to deliver aspects of our Royal Charter. BCS also offers a range of opportunities to develop skills and meet others passionate about Making IT Good for Society.

Volunteering with BCS can be an outlet to give back or a route to career development. As part of BCS' aim to improve equality and diversity within the profession, we seek to increase the diversity of board and committee members.

BCS, therefore, welcomes applications from under-represented groups such as women, black and minority ethnic, people with disabilities, and the LGBTQ+ community.