Faculty of Health and Care

Chair Role

Brief

The BCS Faculty of Health and Care has recently been established to create a vibrant community of practice to support the professional development of all those working in digital[1] health and care and to provide an authoritative voice on behalf of the profession. The Faculty is governed by the Faculty of Health and Care Board (FHCB), which reports to the Community Board.

The Chair will be responsible for ensuring the activities of the FHCB support its purpose to:
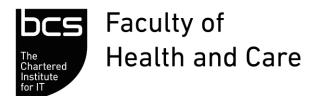
- Develop the Faculty of Health and Care to support the professional development needs of those working in digital roles in health and social care
- Develop the Faculty communities of practice to provide well informed opinion on digital strategy and policy and an authoritative voice on behalf of the profession
- Support the BCS Institute's purpose and strategic objectives
- Support the work of BCS in areas that influence the effective and safe use of information and technology by health and care professionals and citizens in their interaction with health, care and wellbeing services.
- Increase the standing and influence of the digital health and care profession in the UK in collaboration with the Federation for Informatics Professionals (FEDIP).
- Represent the digital health and care profession in working with government, industry, and other bodies to improve the use of informatics in health and care.
- Support the Institute's growth and retention strategies for those working in health and care in public and private sectors and in research and academia for individual and organisational membership.
- Advise the Institute on how best to support and engage with the digital health and care community.
- Contribute to informing the public on how digital health and care impacts the health and well-being of citizens, communities and civil society.

The Chair will lead the FHCB in discharging its key responsibilities to:

- Identify how BCS can support the needs and priorities of those working in digital roles in or affiliated with health and social care
- Set a strategic direction for the Faculty of Health and Care aligned to the strategic objectives of the BCS Institute
- Develop plans for the Faculty of Health and Care to support digital health and care professionals
- Develop and deliver the FHCB's annual operational plans.
- Manage the operations and finance of the FHCB
- Set BCS health and care policy in collaboration with the Community Board and BCS policy team where appropriate.
- Work to increase the influence of the Board, so that it provides an authoritative voice on behalf of the profession, working in collaboration with its communities of practice and FEDIP.
- Coordinate and support the ongoing development of the communities of practice.

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[1] The term 'digital' is used to cover all digital, data, informatics, technical and associated human-centric roles such as user experience design, business analysis, requirements management, stakeholder management and ethical use of IT..

- Build a relationship with government, industry, academia and influential bodies in health and care to promote a professional approach to the use of informatics.
- Provide representatives for international organisations where the BCS is the UK representative organisation, and the primary topic of interest is health and care informatics.

Key Responsibilities and Actions

The key responsibilities and actions of the role will be:

- Ensuring the activities of the Board support its purpose.
- Leading the Board in discharging its key responsibilities.
- Appointing Board members to roles, subject to ratification by the Community Board.
- Working with the Board's secretariat to prepare the meeting agenda and papers, as appropriate.
- Ensuring items on the meeting agenda are adequately covered.
- Reporting on Board activity to the Community Board.
- Reporting to the Board from the Community Board.

Our Expectations

Commitment

We expect the Chair to lead the FHCB meetings (remotely or in person) throughout the year. The Community Board anticipates that the FHCB will meet regularly to progress business.
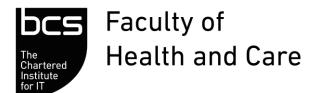
The holder will be responsible for completing tasks that fall within the above-mentioned key responsibilities.

The Chair of the Board is a voting member of the Community Board. We expect the appointee to attend Community Board meetings to bring matters for decision from the Faculty of Health and Care Board and to report on its activity. Community Board expects to meet eight times a year.

Personal Specification

We expect the Chair to:

- Be either a Professional Member or Fellow of BCS.
- Be a senior professional with knowledge of externally facing digital policy affecting the profession and broader society.
- Have credibility and experience in either digital health or social care environments.
- Have credibility with the health and care professional community.
- Have a proven mindset that encourages inclusivity and diversity
- Have experience in the application and use of information and technology.
- Be a strategic thinker.
- Be a skilled communicator who can debate topical issues and draw succinct conclusions to express the majority's views.
- Have board-level interpersonal skills, including the ability to contribute positively and to challenge constructively.
- Have board-level leadership skills.
- Have experience in public or professional policy development or public affairs.
- Have the willingness to commit the time required for preparation and board participation.

Support

The Chair will be supported by:

- The Community Board.
- The Head of Health and Care
- The Board Secretariat and the wider Community Team (where appropriate).

Appointment and Membership

The following applies to the role's appointment and membership of the Board:

- The Chair will be appointed through an interview panel process, overseen and ratified by the Community Board.
- The appointment to the Board as Chair will be for a three-year term, and may be re-appointed for a second three-year term.

Volunteering at BCS

BCS provides a wide range of volunteering opportunities, locally and nationally. Volunteering at BCS allows a unique chance to deliver aspects of our Royal Charter. BCS also offers a range of opportunities to develop skills and meet others passionate about Making IT Good for Society.

Volunteering with BCS can be an outlet to give back or a route to career development.

As part of BCS' aim to improve equality and diversity within the profession, we seek to increase the diversity of board and committee members. BCS, therefore, welcomes applications from under-represented groups such as women, black and minority ethnic, people with disabilities, and the LGBTQ+ community.