



BCS Stoke and Staffordshire Branch AGM Meeting Notes

04/12/2023 Dec Hybrid AGM

Apologies: None noted

Chair presented and reviewed the previous AGM meeting minutes.
These were approved.

Chairs Report for 2023

Highlights - Successes

Chair - Discussed the success of changing the branch name (to Stoke on Trent and Staffordshire) this year which was about inclusion for the wider community and alignment with other local organisations.

Chair - CITP and similar 'Branch Buddies' events – More like this to follow to help support and network. Mentoring and supporting.

SD - mentioned about contacting her for any events to ensure there is enough time to prepare and submit any business plans for approval (Sep-Aug)

Chair – Refreshed the committee since the last AGM and helped to improve the branch responsibilities.

Planned activities for 2024

Chair – discussed the plans for 2024 from the annual report

Impediments affecting the branch

Chair – Lack of support on member data. We need better member data segmentation.

Chair - Pitch deck from BCS to support reasons on why to become a member. (Membership Benefits) – needs to include RITTech and CITP as well.

Chair – Explained the branch statistics and displayed the current breakdown of membership levels. BCS Pitch deck will be important to help drive membership engagement. Early Career support for students is also important.

The main feedback from the members attending was on the need to try and boost the visibility of BCS within the early careers setting. We need to demonstrate why to become and stay a member of the BCS.

Treasurer's report:

Overview: Last year's budget was underspent by approximately 10%

All money held/managed centrally and so not at branch level. No funds are held by committee members.

JW - We need to spend the new budget by close of financial year – so by the end of August 2024

JW – Approved budget for 2024 is £1800

JW – Anything we would like to do we need to decide and get this planned.

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JW – Stoke-on-Tech operates locally and is a significant local ‘tech’ meetup group and we should look to augment/partner with this more, possibly a summer event.

JW – We spent on GRADEX / Computer Science in Schools June 2023 (Covered under SPF) via Staffordshire University.

MB/JW – Discussed a possible visit & branch event for the North West Computer Museum in 2024. To discuss at next committee meeting.

<https://www.nwcomputermuseum.org.uk/>

<https://www.spinnersmill.co.uk/index.php/the-millage/floor-4/north-west-computer-museum>

Elections for 2024 Committee

JW – Facilitated the election of CHB as Chair

CHB – chaired the election process for the remaining nominations for the 2023_24 year

Name	Role	Validation	
Charlie Houston-Brown	Chair	Proposed:	Jonathan Westlake
		Seconded:	Mike Butterworth
Jonathan Westlake	Treasurer	Proposer:	Charlie Huston-Brown
		Seconded:	Craig Hannon
Charlie Houston-Brown	Early Careers Advocate	Proposed:	Jonathan Westlake
		Seconded:	Mike Butterworth
		<i>Committee to review the position in 6 months' time</i>	
Richard Gosling	Inclusion Officer	Proposed:	Charlie Huston-Brown
		Seconded:	Jonathan Westlake
Jonathan Westlake	Vice Chair	Proposed:	Charlie Huston-Brown
		Seconded:	Craig Hannon
Mike Butterworth	Secretary	Proposed:	Charlie Huston-Brown
		Seconded:	Craig Hannon
Sharon Dempsey	Events Officer/Co-ordinator	Proposed:	Charlie Huston-Brown
		Seconded:	Jonathan Westlake
Craig Hannon	Website & Social Media	Proposed:	Charlie Huston-Brown
		Seconded:	Jonathan Westlake
Sandra Woolley	Educational Liaison Officer	Proposed:	Charlie Huston-Brown
		Seconded:	Jonathan Westlake
Matthew Alton	Specialist Group Liaison	Proposed:	Charlie Huston-Brown
		Seconded:	Jonathan Westlake

Any other business

Nothing to note from attendees.